

CPD Points Table

Category	Code	Type of Activity	Points Allocated	Maximum points over 5 years	Examples of Inclusive Activities	Evidence required for portfolio
<b>CLINICAL</b> Minimum of 50 points per 5 year cycle	CL1	Meetings	1/hour in attendance. 3 for any presentation 8 max / day	300	Clinical, case history, operational or multidisciplinary meetings.  Clinical audit meetings related to audits of procedures, outcomes, policies or staffing performance.  Governance meetings including quality management, risk management or related hospital meetings.  Laboratory or team meetings.  In house journals clubs.	Proof of attendance & agenda or minutes
	CL2	Formal teaching	1/hour	150	Teaching of students, individuals or professionals.	Teaching timetable or programme.
	CL3	Service development	1/hour	100	Literature reviews, equipment evaluation, trials / research, data analysis, SOP development, inspection prep, audit, validation.	Relevant evidence such as formal document / review.
	CL4	Other Clinical	1/hour	100	Any other clinical related activity e.g. data protection, legal investigations, H&S activities.	Proof of attendance or self accreditation by reflective note.

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<b>PROFESSIONAL</b> Minimum of 50 points per 5 year cycle	<b>PR1</b>	Scientific meeting or educational course including web based courses.	1/hour	300	Any scientific conference. Podcasts. Any educational course directly or indirectly related to embryology including management training & supervisor training days.	Agenda and certificate of attendance or Agenda and self accreditation by reflective note.
	<b>PR2</b>	Meeting organiser	10/meeting	50	Any external scientific / professional meeting.	Programme and / or self accreditation by reflective note.
	<b>PR3</b>	Professional Activities	5/year per committee	75	ACE recognised supervision or trainer. Committee membership, inspector or assessor.	Self accreditation by reflective note.
	<b>PR4</b>	Exchange visit	1 per hour 8 max per day	50	Visit to another clinic/fact finding visit	Self accreditation by reflective note.
	<b>PR5</b>	EQC/IQC	1/ NEQAS distribution	50	Participation in external QC schemes e.g. UKNEQAS.	Assessment report.
<b>PERSONAL</b> Minimum of 50 points per 5 year cycle	<b>PS1</b>	Journal based learning	5/paper	100	ACE scheme or other scheme.	Submitted ACE JBL answers. Documented evidence of other schemes (papers and answers).
	<b>PS2</b>	Structured learning Eg papers or other on line resources	2/hour	50	Independently selected papers.	Short review of paper.
	<b>PS3</b>	Publications	10 as first author 5 as co-author	-	Original article in refereed journal. Review article / chapter.	Copy of article.

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	<b>PS4</b>	Postgraduate studies / accreditation eg. MSc, PhD, RCPATH, ESHRE or other accreditation schemes	10/year full time 5/year part time Plus 10 units when awarded	-	Any recognised postgraduate qualification such as MSc, PhD, RCPATH, ESHRE certification.	Certificate of attainment or self accreditation by reflective note.
	<b>PS5</b>	Formal presentation	10 as presenter 5 as co-author	100	Poster or oral presentations at scientific conference.	Copy of programme or presentation.
	<b>PS6</b>	Other personal learning	1/hour	100	IT, counselling courses etc. General mandatory eg. fire, CPR, infection control. Consultation response.	Proof of attendance or self accreditation by reflective note.
<b>ACADEMIC</b> No minimum	<b>AC1</b>	Examiner	10/examining session	100	Examiner for examining board or academic institution. Eg. PhD thesis MSc thesis or exam, ACE viva, ACS viva, RCPATH	Self accreditation by reflective note.
	<b>AC2</b>	Evidence for ACE training	0	0	Upload training document for review	
	<b>AC3</b>	Other Academic	5/application	20	Writing or developing Grant/licence application, Referee for grant / licence application. Writing or developing examination papers etc.	Short summary of, or reference to, application. Self accreditation by reflective note.
	<b>AC4</b>	Referee for publication /grant / licence application	2 /article	20	Referee for scientific publications	Self accreditation by reflective note